


Connex®VM Competency Checklist


Name (print): _____ Unit: _____ Date: _____

Review the workflow you use to Transfer Vital Signs into Connex®VM:


_____ (If applicable) When using the Capture vital signs workflow, discuss how to:

- a. Log on
- b. Ensure the  Device connected symbol is present
- c. From Home, Select a patient from Patient list or scan a patient barcode and click Go
- d. On Capture vital signs screen, click Start to obtain a blood pressure
- e. Enter a Respiratory rate and Pain level; click on Enter manually to enter a temp
- f. Press Save to return to the Home page of the Patient List

_____ (If applicable) When using Timed Interval Import workflow, discuss how to import multiple vitals for one patient:

- a. Log on
- b. Ensure the  Device connected symbol is present
- c. From Home, click on ▼ next to patient name
- d. Click on Import data from device; vitals to import display
- e. Verify ✓'ed items are the ones to import. Click Import.
- f. Import complete message appears.
- g. Click Done which clears the device, updates Patient Record and returns you to Home

_____ (If applicable) When using Batch Import workflow, discuss how to import multiple vitals for multiple patients:

- a. Obtain vital signs and save to the device
- b. Attach device to a Connex®VM workstation
- c. Log on and ensure the  Device connected symbol is present
- d. Click on Devices on toolbar, then Import data from device
- e. Vitals to import display; verify ✓'ed items are the ones to import. Click Import.
- f. Import complete message appears.
- g. Click Done which clears the device, updates Patient Record and returns you to Home

_____ Locate the Refresh and Print icons; discuss their purpose

_____ Demonstrate how to Log off Connex®VM